

Woodhaven High School
24787 Van Horn Road
Brownstown, MI 48134
734-783-3333

Course Name: Accounting 1
Course Number: 1515
Course Length: Three trimesters
School Year: 2009-2010
Instructor: Stacie Okonski

Course Description: Accounting is referred to as the language of business. In this course students will learn to complete and analyze each step of the accounting cycle. The first six segments of in the Financial and Financial Management Services will be covered.

Course Objectives: The primary goal is for students to gain an understanding of beginning accounting principles, students will be knowledgeable on each step of the accounting cycle, and will know how to glean information from financial statements. Also, students will be exposed to careers available in accounting.

Student Competencies: Basic accounting principles and theories as defined by the state of Michigan segments.

Required Text: Glencoe Accounting, First Year Course

References and Other Resources: Glencoe Student Working papers, Outerbanks Practice Set, Glencoe internet, global marketing, and ethics activities. Current event and careers activities. Microsoft Office and the Internet.

Course Advisory Committee: As of the 2009-2010 school year, WHS will be utilizing the DCTC advisory committee.

Class Assignments: Assignments are based on the Michigan segments. Student working papers, supplemental activities, and Business Professionals of America activities align with these segments.

Class Project: In the third trimester students will independently complete the Outerbanks practice set. This simulation will have students work from source documents through completion of all financial statements.

Class Final: Trimester one final will cover chapters one through ten, which include each step of the accounting cycle. Trimester two final will cover through chapter twenty, which includes the accounting cycle, banking, payroll and special journals. Trimester three final will be based on Outerbanks.

Class Policies: All policies outlined in the WHS student handbook are enforced in class.

Evaluation and Grading: Grades are available on Zangle. Students are expected to check their grades routinely as comments will be made and discrepancies need to be addressed timely. The grading scale utilized is the standard WHS grading scale. Students are graded on employability skills, homework, tests.

Course Outline: Trimester one- completion of the accounting cycle and accounting careers. Trimester two- banking, payroll, and special journals. Trimester three- taxes, economics, and analytical skills.

Articulation Agreements: Henry Ford Community College